SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION

Contractor	**Harmony Healthcare IT**	Division/Section	**SFDPH, Information Technology**
Address	**176390 Dugdale Drive**	Deputy Director	**Bill Kim**
	South Bend, IN 46635	DPH Administrator	**Winona Mindolovich** *winona mindolovich*
Contact	**Jessica Balgrosky**	Program Administrator	**Tina Lee** Phone **628-206-4167**
	Director of Business Development	Contract Analyst	**Joanna Li** Phone **415-554-2818**

Request for approval of a new contract with Harmony Healthcare IT to provide HIPAA-secure customized data extraction and transformation services from our legacy electronic health record systems to the Department of Public Health Epic Electronic Health Records (EHR) System in support of the Electronic Health Record project in the amount of $5,061,067. The term of the contract including optional products and services for the period June 1, 2018 to May 31, 2023 (60 months).

X Profit	☐ Non-Profit	☐ LBE	**X** RFP– Number: 6-2018 Date: 02/14/2018
X New	☐ Renewal	☐ Mod	☐ GPO

Number of years DPH has been doing business with this organization: **0**

CONTRACT INFORMATION:	Prior Transaction	Proposed Transaction	Annualized Difference*
	(new)	06/01/18 to 05/31/2023	
Funding Sources:			
General Fund		$4,518,810	$3,396,038
TOTAL DPH REVENUES		$4,518,810	$3,396,038
12% Contingency Amount		$542,257	$542,257
CONTRACT TOTAL		$5,061,257	$5,061,257
ANNUAL AMOUNT OF CONTRACT (estimate)		$1,012,251	$1,012,251
Agency Funds		-$0-	-$0-
Contract FTE		N/A	N/A

PROPOSED:	**No. Of Clients**	**No. of Units**	**Unit Cost**
Mode(s) of Service & Unit of Service Definition	N/A Duplicated		(Average)
	N/A Unduplicated		
1 UOS = 1 Charge			
Deliverables are a completed task, one-time fee or annual service charge.			
Total contract amount shall not exceed $5,061,257			
Data Conversion Implementation			
Phase 0 : Groundwork	N/A	1	$121,622
Phase 1 : Direction Setting	N/A	1	$81,080
Phase 2: Adoption and Configuration	N/A	1	$81,080
Phase 3 : Testing	N/A	1	$202,703
Phase 4 : Training, Go-Live Readiness and Go-Live	N/A	1	$283,784
Phase 5 : Post Live Support and Optimization	N/A	1	$40,541
Optional Items			
Data Archive with HealthData Archiver	N/A	1	$1,871,640
Data Conversion – Patient Matching Allowance	N/A	1	$189,000

PROPOSED (Continued)

Mode(s) of Service & Unit of Service Definition

1 UOS = 1 Charge
Deliverables are a completed task, one-time fee or annual service charge.
Total contract amount shall not exceed $5,061,257

	No. Of Clients N/A Duplicated N/A Unduplicated	No. of Units	Unit Cost (Average)
Optional Items (Continued)			
Transaction Posting Per System	N/A	1	$71,400
Single Sign On per Go-Forward Solution	N/A	1	$10,625
FairWarning Integration	N/A	1	$10,625
Annual Reoccurring Investments – Support and Maintenance for Archiving and Options, Annual Hosting Fee up to 7TB, Annual Test Environment, Annual Raw Data Deep Archive, Annual Cyber Insurance, Annual Source Code Escrow	N/A	5	$217,763
SQL License (Legacy Data Archive)	N/A	1	$3,200
Sales Tax, if applicable	N/A	1	$60,326
Travel & Expense	N/A	1	$402,368

Explanation of Services Change and Variances:
This is a new contract.

Monitoring Report/Program Review & Follow-up:
The contract services will be monitored by the Department as required. The SFDPH Program Administrator will be responsible for assisting and tracking all information related to the accomplishment of the project.

Nondiscrimination and Cultural Competency:
The Department will work closely with the contractor to ensure that any applicable cultural competency plans are current and in compliance with Departmental procedures.

Other Significant Issues:
Harmony Healthcare IT (HHIT) was selected as a qualified proposer under RFP 6-2018, to provide a turnkey data conversion solution inclusive of software. The software will be provided and used by HHIT and team, to convert and transport data from multiple legacy applications into the new E H R application. Per the RFP minimum qualifications, HHIT has at least 5 years of experience performing data mining, validation and transformation of data from legacy systems that may include but not limited to Cerner Invision, eClinicalWorks, Netsmart Avatar, SIS, Pulsecheck and Jail Information Systems to Epic including, Epic Chronicles, Clarity and Caboodle. Harmony Healthcare IT also has at least 5 years of experience reading, interpreting and transforming clinical, laboratory, pharmacy and non-clinical data contained within EHRs and clinical systems, and experience with a Conversion Engine Application in the last 5 years within at least 1 municipal government equivalent to The City and County of San Francisco.

Harmony Healthcare IT (HHIT) has extracted demographic, financial, clinical and administrative data from hundreds of healthcare systems – both ambulatory and acute since 2006. If the optional archiving elements of the contract are exercised, Harmony Healthcare IT has extensive experience and has a full-service, vendor neutral archive provider with innovative products and expertise to deliver the best data archiving experience. Harmony Healthcare IT has archived millions of patient records from hundreds of different systems of all shapes and sizes. Harmony Healthcare IT will take responsibility for the entire legacy data archival process, from beginning to end, including the tools, services and infrastructure necessary to meet SFDPH's business requirements.

Listing of Board of Directors, Owners of 10% or More of the Firm, and Executive Director

Owners of 10% or More of the Firm, name and title
Tom Liddell – Executive Director
Tim Liddell – Senior Consultant

Executive Director
Tom Liddell, CEO

Harmony Healthcare IT does not have a board of directors.

Recommendations:
The Department recommends approval of this contract.